



**STATE OF DELAWARE
BOARD OF NURSING**

**Limited Lay Administration of Medications
Committee**

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**LLAM COMMITTEE MINUTES
(Approved December 5, 2019)**

The LLAM Committee held a meeting on May 29, 2019 at 1:00 P.M. in Conference Room A, Cannon Building, 861 Silver Lake Blvd, Dover, Delaware.

PRESENT: Ann Blackmore, Kenyette Walters, Mary Peterson, Sarah Carmody, Vickie Cox, Agnes Richardson, Kimberly Garvey

ABSENT: Pam Tyranski, Yrene Waldron, Sandra Robinson, Susan Esposito

GUESTS: None

PRESIDING: Kenyette Walters

STAFF: Pamela C. Zickafoose, Executive Director, Delaware Board of Nursing

CALL TO ORDER: Ms. Walters called the meeting to order at 1:08 pm. Members introduced themselves.

REVIEW OF MINUTES: Minutes from the December 18, 2018 LLAM meeting were reviewed. Ms. Blackmore made a motion to approve the minutes as written, seconded by Ms. Peterson. The motion carried with Dr. Richardson abstaining.

ADDITIONS TO THE AGENDA: There were no additions to the agenda.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Quiz and Final Exam Question Revisions

Members received several documents prior to the meeting including: ALF Module Examination A; Alternate LLAM Questions; Suggested corrections to the current quiz and final exam; and DDS specific narrative regarding suggested changes and additional procedural questions. Members reviewed all requests and comments. Many of the questions on the ALF document are specific to ALFs and can be used as part of the ALF module. Overall, some questions were revised, some were changed, and

LLAM Committee Minutes

May 29, 2019

others were not changed. Dr. Zickafoose will make all revisions in the Training Course Manual, including those changes on the quiz and final exam, and will forward to Ms. Walters for review. Then the documents will be sent to the full committee for review before dissemination to LLAM entities. Dr. Zickafoose will correspond with DDDS and the DHAFA regarding specific questions/requests.

Non-FDA Approved Medication Administration Policy

Dr. Zickafoose read the inquiry regarding LLAM trained UAPs being able to give non-FDA approved medications-specifically homeopathic meds. Members agreed this was permitted as long as there is a prescription written for the medication and this includes both prescription and over the counter medications. The LLAM Training Manual statement is on page 16. No changes are needed in policy.

LLAM Training Instructors

Dr. Zickafoose read the email from DDDS requesting to use a trainer who is not a nurse paired with a LLAM trained RN instructor. Ms. Walters commented she is a LPN, chair of the committee and still cannot teach LLAM. Members discussed this request and recommended the skilled DDDS trainer sit in on a class and observe the LLAM trained RN instructor to provide feedback and coaching on teaching techniques. However, the skilled DDDS trainer is not permitted to teach the class. Members also stated each course should have an evaluation and it should be used for course improvements. Dr. Zickafoose also commented the original committee considered who could teach LLAM and determined it should be consistent with the requirements for other nursing programs approved by the board.

Other Business before the Committee: Ms. Blackmore asked about the new legislation pertaining to injections. Dr. Zickafoose provided committee members with the statute §1921 and §1932. Ms. Garvey asked for a list of LLAM Instructors which Dr. Zickafoose provided. She will also get the list of facilities requested from the previous meeting.

Public Comment – None

NEXT MEETING- To be determined

ADJOURNMENT- Ms. Walters thanked everyone for attending. She adjourned the meeting at 3:54 pm.

Respectfully submitted,



Pamela C. Zickafoose, EdD, MSN, RN, NE-BC, CNE, FRE
Executive Director

LLAM Committee Minutes
May 29, 2019
Delaware Board of Nursing